

ALTFSIC BOARD MEETING

2:00 PM Wednesday June 8, 2016

Meeting Minutes

Meeting open at 2:10 pm. Ed Grout, Jeff Tolson, and Kevin McLarnon present. Tucker Stapleton and Rui Cunha absent.

1) Approve agenda.

Discussion - Ed recommended update to Agenda combine items 4 and 6 as Grant Status and add item related to 2014-15 SRA Grant status. Kevin made motion to approve agenda with changes noted above. Ed seconds motion. Motion passed- unanimous.

2) Approve Minutes from last meeting.

Discussion - Ed recommended a minor update to item 6 to clarify that RUI is working on contact list. Jeff made motion to approve meeting minutes file titled 2016.05.11 Meeting minutes.docx with noted wording change. Ed seconds motion. Motion passed- unanimous.

3) Trail Views article and BOD Meeting.

a) Property of the month award Discussion - Jeff will submit a separate article

b) This year clearing on Windmill Court. Discussion - Work continues. Discussed further on item 6.

c) Defensible space report. Discussion – Jeff indicated steady progress. On track to finish 1st round of inspections by mid-month. 70-80% pass rate. Biggest issues found are dead trees and mowing

d) Chipping. Discussion – On agenda for this week's BOD mtg. Jeff noted people seem to be holding back on chipping due to cost. FSIC will suggest BoD consider some type of no-cost chipping service by POA. Also, will reinforce need for maintaining 15ft clearance on roadways.

4) Report on contacts update.

Passed over. RUI working and not able to attend this month's meeting.

5) Grant Status

1. CFSC USFS Clearing house grant status. Discussion – website shows grant in review process
2. Report on BLM Chief visit re: PSFB maintenance. Discussion – Jeff noted he’s seeing several dead trees on BLM land during defensible space inspections. Consensus to add this topic to meeting agenda with Chief Martinez. Ed will ask RUI to schedule meeting. Kevin will add August follow-up tickler
3. 2014-15 SRA Grant status – work continuing. Discussion – We will request a meeting with Mark Egbert to review current status and future grant priorities
4. Keen footwear Grant. Discussion – in process. no word as yet.

6) Restriction on flow testing fire hydrants.

Discussion – Jeff has details on history.

7) Aplos Academy report.

Discussion – No engagement by FSIC at this time.

8) Record retentions

a) Lucinda old GRANT records

b) Debbie West old GRANT records

c) Ed’s current records

i) Taxes

ii) Financial

iii) Grant application

iv) Corporate documents.

d) Where to store in fire proof enclosure.

Discussion – Consensus is the we should consolidate the records that Lucinda and Debbie have and also get a fireproof safe to store records as required by retention policy. Ed willing to store records in his basement. Jeff made motion to expend funds for a fireproof safe; Kevin seconds motion. Motion passed- unanimous.

It was noted that the current By-Laws state that there are (6) Directors, which is inaccurate. In accord with Article 10 of the By-Laws, Kevin made a motion to amend the

By-Laws ARTICLE 3. SECTION 1. NUMBER of DIRECTORS to allow a ranged on 3-6 Directors. The revised wording to state:

The corporation shall have from **three (3) to six (6)** directors and collectively they shall be known as the Board of Directors.

Motion second by Ed grout. Motion passed- unanimous

9) Second signer of checks. Replace Debbie as a signer.

Discussion – Consensus to seek a new member to be Treasurer in order to meet separation of duties requirements. Ed will contact RUI and Lucinda to see if they have suggestions. Once a Treasurer is confirmed, he/she will be added as check signer. In the interim Jeff agreed to be added to checking account as a signer.

It was noted that Kevin is performing duties of Secretary but prior minutes do contain a motion. To rectify, Ed made motion to nominate Kevin as Secretary. Jeff seconds motion. Motion passed- unanimous.

10) Need for more BOD members.

Discussion – Ed received email from Tucker Stapleton indicating that he will be resigning from FSIC to pursue other interests. Resignation accepted with thanks and best wishes to Tucker. Consensus to seek a new member to fill Treasurer role as noted above.

11) Split officers responsibilities as required by our charter. (Discussed under item 9)

12) Tree mortality clinic June 17th. Discussion – All Members plan to attend. Ed will drive. Kevin will confirm that everyone has been signed up.

13) Dead tree removal grants availability EDC EDCFSC Discussion – Jeff reports no funding available at this time.

14) Open Discussion

A) Determine next meeting date – Discussion – due to BoD meetings occurring on same day, consensus to change FSIC meeting to the 1st Wednesday of each month. Kevin will update web events calendar and send to Ed for posting in Trail views

B) Discussion – Many events are in progress and to help track, Kevin will prep the follow-up tickler file for discussion at each meeting.

15) Adjourn Jeff made motion to adjourn 3:35. Ed seconds motion. Motion passed- unanimous.