

ALTFSIC BOARD MEETING

2:00 PM Wednesday Oct. 21, 2016

Agenda

1. Approve Minutes of Sept 2 and Oct. 5, 2016 meetings
2. Agenda Approval
3. Current situation 2014 SRA grant.
 - a. Identify and Contact contractor
 - b. Determine % completion.
 - c. Determine what we are going to claim as matching funds.
4. Status of 2016 CSFC - USFS grant # 2015-SFA-54353
 - a. Review and sign sub-Award Contract.
 - b. Review Insurance policy response
 - c. Contract Received Start date October 1, 2016
 - d. Reimbursement Request
 - i. Procedure Sheet
 - ii. Consolidated "Lots" sheet
 - iii. Check List by lots
 - iv. Updated monthly
 - v. ALT recording matching funds?? Meet LOC declaration.
 - e. Fill out Estimated Match and Expenses Sheet.
 - f. Grant payment information.
 - i. New checking account
 - ii. Cant freeze wire transfer. Check signers need to do this at the bank.
5. Adjourn

