

ALTFSIC BOARD MEETING

2:00 PM Monday Nov. 21, 2016

Minutes

Attendees; Ed Grout, Jeff Tolson, Rui Cunha, Linda Oakman, Kevin Mclarnon

Ed opened meeting at 2 pm

- 1) Approve agenda —

Jeff made motion to approve amended agenda. Second by Rui. Motion passed, unanimous.

- 2) Discuss December 5th workshop presentation. See Kevin's outline

Discussion –Ed will include in-kind Match and TM project in his section. Kevin made motion to send a copy of the email in letter form to property owners involved in PSFB grant project. Second by Rui. Motion passed, unanimous.

- 3) Nov. 28 ALT Staff meeting in-kind reporting. Determine details required, if any.

Discussion – Rui and Linda meeting with Karen and Steve in next few days and will provide an update at Dec meeting.

- 4) Volunteer hours reporting.

Discussion – Job roles for USFS Grant reviewed. Linda will match to best specialist rate if one applies. Team to send monthly volunteer totals to Ed and copy Linda. Jeff Tolson had to leave the meeting at this point and was not present for subsequent discussions.

- 5) Determine advance payout from CFSC grant

Discussion –Based on the recent USFS Grant Workshop the second quarterly funding release should not be expected to be available prior to May 2017. Consensus to submit initial grant funding request in the amount of \$32,425 to cover the 1st two reporting periods thru April 2017. (reference spreadsheet - /Google Drive/ALTFSIC-Private/Grants/2016 USFS-CFSC Grant/ Estimated Match Expense Schedule.xlsx). Ed noted that the quarterly submissions tabs are

not yet visible in the grant portal and will contact Liron to understand the target date.

Ed will identify the finalized fidelity insurance document. Kevin will post to portal.

6) Update 2016-17 SRA grant

Discussion – Email correspondence over the past few days clarified a misunderstanding. The Cal Fire CEQA can only be leveraged on projects where CalFire is the lead agency. The USFS grant project will need it's own CEQA as was originally planned. Also discussed potential overlap of proposed fuel break work near Shirtail with 3-yr VMP plan. Consensus - no action required at this time.

7) Adjourn. Rui made motion to adjourn at 4 pm. Second by Kevin. Motion passed unanimously.